

## CSBG Recovery Act Local Plan

*Please refer to your instructions prior to completing the Community Services Block Grant (CSBG) Recovery Act Local Plan.*

### Submit To:

Department of Community Services and Development  
Attention: Community Services Division  
P.O. Box 1947  
Sacramento, CA 95812-1947

### Section I - Agency Information

Agency	Kings Community Action Organization
Address	1130 N. 11th Ave.
City	Hanford

### Agency Contact Person Regarding CSBG Recovery Act Local Plan

Contact Person	Jeff Garner
Title	Community Outreach & Marketing Director
Phone	559-415-7205
Fax	559-415-7248
E-mail Address	jgarner@kcao.org

### Section II - Certification

1 As a part of the efforts to ensure transparency and accountability, the Recovery Act requires Federal agencies and grantees to track and report separately on expenditures from funds made available through the stimulus bill. Please check to acknowledge that your agency is aware of this requirement and has the capacity to track CSBG Recovery Act program activities and expenditures separately from all other CSBG or other funding, including activities and expenditures carried out by delegate agencies and other service providers supported by subcontracts under Recovery Act funding.

Yes

The undersigned hereby certify that this agency complies with the requirements of this CSBG Recovery Act Local Plan and the information in this plan is correct and authorized.

  
Board Chair

  
Executive Director

5-20-09  
Date

5.11.09  
Date

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### Section III - DUNS Number

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Provide your agency's Data Universal Numbering System (DUNS) number. If your agency has not registered, do so and provide the number below.

DUNS Number .095635413

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### Section IV - CCR Number

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Provide your agency's Central Contractor Registration (CCR) number. If your agency has not registered, do so and provide the number below.

CCR Number 48K37

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### Section V - Verification of Public Inspection

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Provide verification of public inspection of your agency's CSBG Recovery Act Local Plan. Documentation of public inspection must also be provided, (i.e. copy of web page, e-mail blasts, etc.)

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#### A) Describe how your agency made this Local Plan available for public inspection.

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Kings Community Action Organization (hereinafter referred to as KCAO) displayed the completed local plan on the organizational website which is made public to the community. The plan was posted on Monday, May 11, 2009 and verification of public inspection is attached to the submitted local plan.

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### Section VI - General Plans

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For each question in this section, provide a comprehensive narrative of what plans you have made to date.

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#### A) Provide a description of Recovery Act projects for purposes of creating and sustaining economic growth and employment opportunities. Include a description of targeted individuals and families; services and activities; and how the services and activities are tailored to the specific needs of the community.

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KCAO will create and sustain economic growth and employment through three innovative and community inspired projects. The first project is starting a county-wide Neighborhood Stabilization Program that will create 6 new full time positions and 6 job training placement positions. The program will offer the services of yard maintenance, graffiti abatement, general cleanup, neighborhood beautification and light weatherization. The target population of this project will be low-income/senior households and the low-income communities in Kings County. These services will address the visible graffiti that plague communities and the deterioration of neighborhoods caused by high foreclosure rates and the lack of local government resources. The project will be able to be sustained by entering into contract agreements with businesses, local government agencies and private non-profit organizations. The second project is the creation of an Education Services Program that will retain the employment of 1 individual. The Education Services Program will provide after school tutoring, test preparation and the acquiring of effective studying skills. The target population will be K - 12th graders who are residing at the KCAO Barbara Saville Women's Shelter. The program addresses the needs of school aged children who are finding it difficult to succeed in school and who are in need of more individual attention. The project will be sustained by receiving certification from the State of California Department of Education to be an accredited tutoring service, thus being eligible for Supplemental Education Services payments from local school districts. The last project is expanding KCAO's current Hunger Prevention Program. The expansion would create 1 full time position to the KCAO Hunger Prevention Program. The expansion would lead to the program's ability of increasing food resources to low-income residents of Kings County, increasing the amount of food resources that local food pantries and soup kitchens receive and increasing the food storage capacity that would allow for greater solicitation of food resources. The target population is the low-income individuals throughout Kings County. According to a 2007 study conducted by UCLA, Kings County had the highest food insecurity rate in all of California. There is also an additional need for food resources due to the high unemployment rate of Kings County (17%) and the drought that has affected the large agricultural industry in Kings County. The project will be able to sustain itself with the creation of a local food bank. Plans are already underway for the creation of a local food bank that would receive funds from local food-service providers and fundraisers.

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#### B) Provide a description of the service delivery system for Recovery Act projects for purposes of providing a wide range of innovative services and activities. Include a description of the geographical area served.

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The three projects, Neighborhood Stabilization Program, Education Services Program and Hunger Prevention Program will deliver services through established relationships with local government agencies, Kings County Economic Development Corporation and community associations. KCAO will employ and manage the staff of the said projects. All projects will be delivered without subcontractors. KCAO will utilize the Kings County Job Training Office to help place individuals needing job skills with the programs of KCAO. KCAO will also utilize the organization's internal volunteer program to recruit volunteers for the purpose of expanding services to the communities of Kings County. The geographical area that will be served by the Recovery Act funding will be the communities of Armona, Avenal, Corcoran, Hanford, Home Garden, Lemoore, Kettleman City and Stratford. Each of these communities has a high unemployment rate, migrant and season farm working population and a high poverty rate. The combined population of the eight communities is about 150,000 individuals.

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### **C) Describe how your agency will use Recovery Act funds to meet the short-term and long-term economic and employment needs of individuals, families and communities.**

The Recovery Act funds will be fully utilized to assist individuals, families and communities to weather the short-term economic environment and establish a foundation to address the long-term economic and employment needs of Kings County. KCAO will begin to hire immediately once it is determined how much funding the organization will receive and when will they receive the funding. The immediacy of KCAO will allow for individual who have lost their job to obtain full time employment with benefits, invest in the local economy and maintain or acquire housing. In addition to addressing the short-term economic and employment needs of Kings County, the listed projects have a strong business model, community buy-in and identified future funding sources that will allow all three projects to continue to operate after the Recovery Act funds expire. This strong sustainability plan allows for continued employment, economic stability, acquiring of job skills and the advancement in occupational level.

### **D) Provide a description of how linkages will be developed to fill identified gaps in services, through the provision of information, referrals, case management and follow up consultations.**

The Education Services Program will track the progress of each student in the program through case management and academic progress monitoring. Students will be assessed before entering into the program and will be assessed during their time in the program and when they exit the program. This assessment schedule will allow the staff of the Education Services Program to monitor the academic progress of each child and identify any gaps in services that might be present. All three projects will take advantage of the vast array of services that KCAO provides (e.g. Head Start, Child Care, Youth Leadership, Parent Support, Weatherization and Emergency Shelter) by providing literature and referrals for all KCAO services to individuals and families accessing the proposed projects.

### **E) Provide a description of how Recovery funds will be coordinated with other public and private resources, to avoid duplication and/or supplanting.**

KCAO is closely working with local government agencies and private industries to ensure that services are not being duplicated or supplanted. KCAO has assessed the current organizational service structure and the available resources in the community to determine that the proposed projects fill a need in the community. KCAO will continue to share the organization's Recovery Act Local Plan with the Kings County Government, city governments, school districts and the local chamber of commerce to avoid duplication of services. The organization's leadership is already working with city governments to coordinate redevelopment funds for projects that are not already being proposed by KCAO or have the ability to be provided by KCAO through other funding sources (e.g. Weatherization and solar installation).

### **F) Provide a description of how the funds will be used to support innovative community and neighborhood based initiatives related to the purposes of the Recovery Act, which promotes food, housing, health services and employment-related services and activities.**

Each of the proposed projects will support the purpose of the Recovery Act. The Neighborhood Stabilization Program will help provide employment, job training opportunities and revitalize neighborhoods that are affected by descending home values. The Education Services Program will retain employment and provide opportunities for children in Kings County to improve academically, thus enabling success at the university level or vocational training. The Hunger Prevention Program will specifically address the food insecurity needs of Kings County by providing more food resources that will help individuals and families maintain an adequate diet and redirect resources for the purchase of food to addressing health, housing and transportation needs.

### **G) Provide a description of the community-needs assessment (which may be coordinated with community-needs assessments conducted for other programs).**

KCAO is in the midst of completing the 2010-2011 Community Action Plan and as part of the organization's findings, six areas of need were present. Through the five public hearings that were held in different Kings County areas, testimony was given about the lack of employment opportunities, job training opportunities, inadequate educational opportunities for youth, affordable child care, accessible public transportation and affordable housing. Research conducted by KCAO corroborates the testimony given at the public hearings. In March, Kings County had an unemployment rate of 17%, with some communities in Kings County having an unemployment rate as high as 28% and 36%. Kings County has a 19% high school drop-out rate and there are 3,000 individuals currently on the waiting list for Section 8 housing. Lastly, according to the 2006 U.S. Census Community Survey, 16% of Kings County residents live in poverty, 24% of families with children under the age of 5 live in poverty and 40% of female headed households live in poverty.

### **H) Provide a description of the service delivery system for benefit enrollment coordination activities for purposes of identifying and enrolling eligible individuals and families in Federal, State, and local benefit programs. Include a description of the geographical area served and a listing of sub-grantees provided the services and service areas.**

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KCAO will inform, educate and refer individuals to the programs of KCAO and other community resources through the distribution of literature and word-of-mouth contact. KCAO maintains a working relationship with the Kings County Human Services Department through a pre-existing referral system, displaying of Kings County Human Services Department information and scheduling of presentations by Kings County Human Services Department staff. The staff of KCAO will also be equipped with a community resource directory that will allow them to reference services available in the community and provide timely information. Due to KCAO's ability to provide services throughout Kings County it will be imperative that staff are equipped with a community resource directory and information about all of KCAO's programs. KCAO is also moving to further decentralize services to allow for individuals throughout Kings County to enroll and access services in their community without having to visit one location for all of Kings County.

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### J) Describe your education and outreach projects to advertise and market the Recovery Act services and outcomes.

KCAO will utilize the Community Outreach and Marketing Department to inform eligible individuals, key stakeholders and the media about the projects related to the Recovery Act funding. The measures that will be taken to provide community-wide knowledge about the services and outcomes of the Recovery Act will be the printing of English and Spanish brochures and flyers for distribution and posting and presentation to government agencies, elected officials, community associations, chamber of commerce, educational institutions and community-based organizations. KCAO will also send press releases to local print and television media outlets as well as post the services and outcomes related to the Recovery Act on the organization's website.

### Section VII - Energy Coordination

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

### A) Describe how your agency has/will establish a mutual referral service agreement with your local energy provider to ensure that clients receive services that support their progress towards achieving self-sufficiency.

KCAO will continue to provide utility assistance to low-income households in Kings County through the Utility Assistance Program. The program helps households maintain energy, heating and cooling use through the payment of utility bills. As part of the Utility Assistance Program, households are informed about permanent cost saving measures through the Weatherization Programs that is offered by KCAO. Households serviced by KCAO are informed of the Pacific Gas & Electric and Southern California Edison CARE program and application assistance is provided. Through this program households can save up to 20% on their monthly energy bill. KCAO also informs clients of rebate programs on appliances.

### B) Describe the activities your agency will conduct to actively coordinate with the local energy program in employment training and job placement of clients.

The activities of KCAO will coordinate with the organization's current Weatherization Program by providing new employees and job training volunteers training on the measures of weatherizing homes and apartment units. The training will be provided by the KCAO Weatherization staff that have over 35 years experience in the weatherization field. Once these individuals receive proper training they will be able to weatherize homes and apartment units as part of the Neighborhood Stabilization Program.

### Section VIII - Workforce Development Projects and Activities

In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be administered by your agency. For each project or activity, include the following: title, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

#### A.1) Project/Activity #1

Title	Neighborhood Stabilization Program		
Cost	\$260,053		
Est. # of Jobs	<input type="checkbox"/> Created # 6	<input type="checkbox"/> Retained #	
Description	KCAO will create a Neighborhood Stabilization Program to beautify and improve the communities of Kings County. The program will create 6 new positions and has the capabilities of providing job training for more individuals. The program will work with local government agencies to provide neighborhood cleanup, graffiti removal and yard maintenance at parks and government buildings.		

#### A.2) Project/Activity #2

Title	Education Services Program		
Cost	\$29,006		
Est. # of Jobs	<input type="checkbox"/> Created #	<input type="checkbox"/> Retained # 1	

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Description
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KCAO will provide tutoring services for school-age children that are residing at the KCAO Barbara Saville Women's Shelter. Tutoring services will include developing study skills, test preparation and advancement in reading and writing. Children will be able to maintain tutoring services with KCAO within the same academic year after they leave the shelter.
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### A.3) Project/Activity #3

<b>Title</b>	Hunger Prevention Program
<b>Cost</b>	\$49,004
<b>Est. # of Jobs</b>	<input type="checkbox"/> Created # 1 <span style="margin-left: 100px;"><input type="checkbox"/> Retained #</span>
<b>Description</b>	KCAO will expand its current Hunger Prevention Program to increase service capacity due to the high unemployment rate of Kings County and the highest food insecurity rate in the state. The program will be able to secure, store and distribute more food for partnering food pantries, soup kitchens and KCAO programs. Currently KCAO distributes USDA commodities to over 21,500 families per year and provides nutritious meals to children enrolled in the KCAO Head Start programs.

### A.4) Project/Activity #4

<b>Title</b>	
<b>Cost</b>	
<b>Est. # of Jobs</b>	<input type="checkbox"/> Created # <span style="margin-left: 100px;"><input type="checkbox"/> Retained #</span>
<b>Description</b>	

### A.5) Project/Activity #5

<b>Title</b>	
<b>Cost</b>	
<b>Est. # of Jobs</b>	<input type="checkbox"/> Created # <span style="margin-left: 100px;"><input type="checkbox"/> Retained #</span>
<b>Description</b>	

*In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be carried out by a delegate agency or other service provider pursuant to a subcontract with Recovery Act funds. For each project or activity include the following: title, subcontractor name, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.*

### B.1) Subcontractor Project/Activity #1

<b>Title</b>	
<b>Subcontractor</b>	
<b>Cost</b>	
<b>Est. # of Jobs</b>	<input type="checkbox"/> Created # <span style="margin-left: 100px;"><input type="checkbox"/> Retained #</span>
<b>Description</b>	

### B.2) Subcontractor Project/Activity #2

<b>Title</b>	
<b>Subcontractor</b>	
<b>Cost</b>	
<b>Est. # of Jobs</b>	<input type="checkbox"/> Created # <span style="margin-left: 100px;"><input type="checkbox"/> Retained #</span>
<b>Description</b>	

### B.3) Subcontractor Project/Activity #3

<b>Title</b>	
<b>Subcontractor</b>	
<b>Cost</b>	



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Est. # of Jobs

☐ Created #

☐ Retained #

Description

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### B.4) Subcontractor Project/Activity #4

<b>Title</b>			
<b>Subcontractor</b>			
<b>Cost</b>			
<b>Est. # of Jobs</b>	<input type="checkbox"/> Created #	<input type="checkbox"/> Retained #	
<b>Description</b>			

### B.5) Subcontractor Project/Activity #5

<b>Title</b>			
<b>Subcontractor</b>			
<b>Cost</b>			
<b>Est. # of Jobs</b>	<input type="checkbox"/> Created #	<input type="checkbox"/> Retained #	
<b>Description</b>			

**B.6) If you specified any project/activity in B.1 – B.5, describe the process you will use to select the above subcontractor(s) to provide services funded in part or totally by the Recovery Act funds.**

*In the section below list all projects or activities that will be funded in part or totally by Recovery Act funds, the applicable National Program Indicator (NPI) and a description of the project or activity.*

**C) Under the regular CSBG program, eligible entities use funds to provide services and activities addressing unemployment, education, better use of available income, housing nutrition, emergency services and/ or health to combat the central causes of poverty. Such services continue to be supportable under the CSBG Recovery Act. *In recognition of the intent of the Recovery Act, agencies are encouraged to support employment related services and activities that create and sustain economic growth.***

<i>NPI</i>	<i>Project or Activity</i>	<i>Description</i>
1.2 Employment	Neighborhood Stabilization Program, Education Services Program and Hunger Prevention Program	KCAO will hire an additional six employees and retain one employee. Employment announcements will be posted at the KCAO facility, listed in local newspapers and shared with community partners.
2.1 Community Improvement and Revitalization	Neighborhood Stabilization Program, Education Services Program and Hunger Prevention Program	KCAO will beautify and revitalize neighborhoods through yard maintenance, graffiti removal and general cleanup projects. KCAO will also maintain tutoring services at the Barbara Saville Women's Shelter and increase the amount of food resources for Kings County residents.
2.2 Community Quality of Life and Assets	Neighborhood Stabilization Program	KCAO will beautify and revitalize neighborhoods through yard maintenance, graffiti removal and general cleanup projects.
3.1 Civic Investment	Neighborhood Stabilization Program, Education Services Program and Hunger Prevention Program	KCAO will utilize volunteers from the community to provide services within the projects and to help promote the availability of services.
4.1 Expanding Opportunities through Community-Wide Partnerships	Neighborhood Stabilization Program, Education Services Program and Hunger Prevention Program	KCAO will utilize community partnerships to effectively deliver services. KCAO will partner with the local Job Training Office, local governments and school districts.

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5.1 Broadening Resource Base	Neighborhood Stabilization Program, Education Services Program and Hunger Prevention Program	KCAO will seek to leverage Recovery Act funds through community partnerships, current funding sources (Federal, State and Local) and future proposals.
6.1 Independent Living	Hunger Prevention Program	KCAO will provide food resources to low-income individuals and families through the Hunger Prevention Program.
6.2 Emergency Assistance	Hunger Prevention Program	KCAO will provide food resources to low-income individuals and families through the Hunger Prevention Program.
6.3 Child and Family Development	Education Services Program	KCAO will provide tutoring services to school-age children who are residing at the KCAO Barbara Saville Women's Shelter. Services will be instrumental in helping school-age children succeed academically.

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**D) Provide a description of planned infrastructure investments, the purpose, total cost and the rationale for funding the infrastructure investment with funds made available under the Recovery Act. (Capital improvements are not allowable costs per P.L. 105-285 Sec. 678F)**

N/A

**E) Will your agency use a portion or all the Recovery Act funds for administrative costs? Check the appropriate box.**

☐ Yes, our agency will use a PORTION of the Recovery Act funds for administrative costs.

☐ Yes, our agency will use ALL of the Recovery Act funds for administrative costs.

XX No, our agency will NOT use any of the Recovery Act funds for administrative costs.

**E.1) If you checked one of the "YES" boxes in E, explain how the funds allocated to administrative costs will be tracked to a measurable outcome.**

### Section IX - Required Disclosures

*For each question in this section, disclose any unresolved findings and/or recommendations, or any legal proceedings.*

**A) List all non-CSD funded programs administered by the agency within the past three (3) years that have unresolved findings and/or recommendations or have been terminated as a result of deficiencies.**

The triennial Head Start Program evaluation had minor findings and the findings are being addressed by Head Start and KCAO management with diligence and expediency.

**B) List all legal proceedings the agency is currently involved in or has been in the past three (3) years. Include a brief description of the proceeding and the outcome. If the proceeding is currently active provide the status.**

KCAO is not involved in any current or prior legal proceedings dating back three years.

### Section X - Barriers

*For each question in this section, provide information on potential barriers to your agency's success.*

**A) Identify any barriers that your agency feels it may face in meeting the requirements of the Recovery Act (i.e., subcontracting, staffing, workforce development, compliance with reporting, performance).**

KCAO does not foresee any barriers that will interfere with the successful implementation and execution of Recovery Act funds.



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What We Do

Centralized Eligibility List  
(CEL)

How You Can Help

Contact Us

Links

KCAO Administration

Finance Department

Human Resources

Local Plan for Recovery Act

Community Outreach &  
Marketing

Staff Email

Information Technology

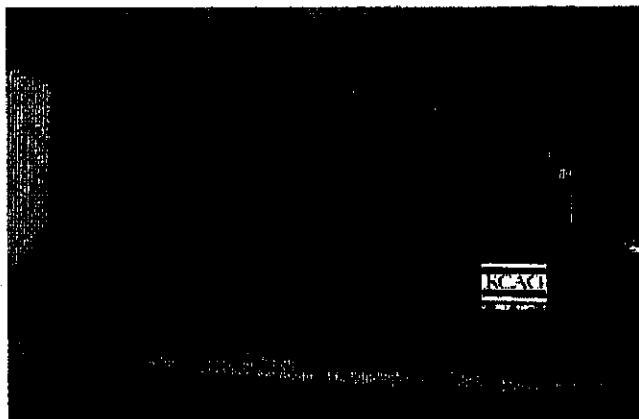
Employment Opportunities

Calendar

## Welcome to Kings Community Action Organization

### KCAO Mission

To advocate, educate and provide a wide range of quality services that empower, promote self-sufficiency, preserve dignity and improve the quality of life for the individuals and communities of Kings County.



### KCAO Vision

KCAO envisions a future where all people of Kings County are able to live with dignity, have access to all available resources and have the opportunity, motivation and ability to live economically productive and satisfying lives.



### KCAO History

KCAO is a private, non-profit organization that was established in 1965 pursuant to the Economic Opportunity Act of 1964 and has been in sustained operation for 44 years.

The status of a Community Action Organization is the result of an explicit designation by local or state government. KCAO is the designated anti-poverty organization for Kings County.

The governing body has a tripartite board structure consisting of local public officials, elected representatives of low-income people, and the private sector representing business, industry, labor, religious, social welfare and/or other private groups within the county.

KCAO carries out its mission to empower all Kings County residents and communities to become self-sufficient through a variety of means including but not limited to:

- A community-wide needs assessment of needs and strengths
- comprehensive anti-poverty strategies
- provision of a broad range of direct services

